



*How to*  
*Join the*  
*Royal*  
*Navy*

*Admiralty, Whitehall*

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## CONDITIONS OF SERVICE

The Royal Navy holds out many attractions to men and boys who desire a career offering prospects of assured employment for a number of years, of steady advancement to able men, and of a life pension at or soon after the age of 40.

The term of engagement, except for those ratings described as "Special Service," is for twelve years, which commence at the age of 18 for those who enter below that age. At the end of that time men may volunteer for a further engagement to complete time for pension. This re-engagement is a privilege, and cannot be claimed as a right: but men of good character and proven value are usually accepted. Men are discharged to pension, provided they have lost no time by misconduct, after 22 years' service (from the age of 18, for those entered below that age).

Men are bound to complete the full term of the engagement they enter into, and cannot claim their discharge as a right until it is completed. They may be allowed, if they wish, to purchase their discharge at any time, provided they can be spared and have good reasons for wanting to leave, for an amount that varies with their rating and length of service. The Admiralty has the right to discharge a man at any time: but in practice men are not discharged unless they become unfit for service, or misconduct themselves, or show so poor a standard of ability that they are unsuitable for retention.

Service in the Royal Navy is performed partly at sea and partly ashore, the amount of shore service varying somewhat at different times, and with different ratings. Service at sea is usually for a "commission" of about  $2\frac{1}{2}$  years at a time, and is divided as fairly as possible between service in ships in home waters, and service in ships abroad. Men on first entry are sent to one of the three Royal Naval Depots, Portsmouth, Chatham or Devonport, where they undergo a period of training in discipline, Naval routine, and the duties of their rating before being sent to sea. The length of the training period is different for different Branches. The Depot to which each man is assigned becomes his headquarters and service home during the time he is in the Royal Navy, to which he returns when his commissions at sea are over. Boys are sent to a special Establishment at Portsmouth or Harwich for training, where they spend about a year under special Officers and instructors before being sent to sea. Artificer Apprentices undergo their training, which lasts between four and five years, at a special establishment at Chatham.

Promotion to higher ratings is made as vacancies occur. Generally, there are certain tests which a man must undergo to show that he is qualified for the higher rating, and the selection of men for promotion usually depends partly on their seniority and partly on how soon they have satisfactorily passed these tests. The rank of Petty Officer at least ought to be reached during his career by any man of reasonable ability who has the personality and ambition to desire the responsibilities of leadership. There are also possibilities of promotion to Officer's rank, Warrant and Commissioned, in every branch except Blacksmiths, Joiners, Plumbers, Painters and Officers' Stewards; these are dealt with in more detail later, and it will be realised that it requires men of exceptional ability to take advantage of them. Early promotion to Commissioned Officer's rank is possible in some branches for men who show outstanding promise.

### PAY, PENSIONS, ETC.

*Pay.*—The current rates of pay are shown against each rating later in this pamphlet.

Men are paid fortnightly at home, monthly abroad.

*Allotments.*—Facilities are given for men to allot money from their pay to families and friends, and to send it to them free of expense.

*Marriage Allowances to Wives and Children.*—Marriage Allowance is issuable to the legal wives, and in respect of legitimate children (and, in certain cases, of step-children), under 14 years of age, of all men who have attained the age of 25 years, provided that a home is maintained to which the husband can return whenever the exigencies of the Service permit, and that a qualifying allotment of his pay (14s. a week in the case of most of the lower ratings) is declared by the man. The rates of Marriage Allowance are adjusted on a sliding scale annually in accordance with the Cost of Living Index Figure. The present rates are:—

	<i>s.</i>	<i>d.</i>	
For a wife .. .. .	7	0	per week.
For a wife and one child .. .. .	12	0	„
For a wife and two children .. .. .	15	0	„
Wife and three children .. .. .	17	0	„

And 1s. for every additional child.

Particulars of the rates in force from time to time can be obtained from the Admiralty or Recruiting Staff Officers, R.N. and R.M.

*Good Conduct Pay.*—For each Good Conduct Badge 1s. 9d. a week. Three badges can be earned by all ratings who serve for a sufficient period, and satisfy the conditions laid down in the King's Regulations.

*Pensions.*—After 22 years' qualifying service, pensions are awarded for life. The present scale varies from about £38 a year to about £87 a year according to conduct and the position filled.

Men disabled or invalided from the Service are eligible for pensions or gratuities according to the circumstances of the case, and the nature of the injury. Life pensions may be granted, irrespective of length of service, to men invalided for severe injury contracted on duty.

Age Pensions of 2s. 11d. a week will be granted to Life Pensioners of good character when they reach the age of 55.

Pensions at varying rates may also be granted from the funds of Greenwich Hospital at the discretion of the Admiralty to Petty Officers, Non-Commissioned Officers and Men of the Royal Navy and Royal Marines incapacitated by ill-health.

All pensioners are liable to be recalled for service in the Royal Navy in time of war, though it is unlikely that those over 55 years of age would be called upon.

*Decorations and Medals*, accompanied in certain cases by money grants, are awarded for good conduct and for distinguished service or conspicuous gallantry. The Good Conduct Medal, carrying with it a gratuity of £20, can be earned after 15 years' service with continuous "Very Good" character.

*Gratuities.*—A continuous service man can, from the date of the award of the Good Conduct Medal, commence to earn an additional gratuity, payable on discharge to pension, at the rate of £1 per annum for every subsequent year served with "Very Good" character.

*Provisions.*—A free ration is given. If not provisioned men are given an allowance in lieu. Men on long leave are granted an allowance in lieu of rations; this allowance varies periodically according to the cost of living.

*Medical Attendance* and medicine are given free of charge; in cases requiring it, treatment in a Royal Naval Hospital is allowed, full pay being continued until invalided from the Service. A deduction may be made after the first 30 days' treatment in those cases only where the disability is the result of a man's own misconduct, carelessness or neglect.

*Outfit.*—All ratings are supplied with free kit, including a set of bedding, on first entry, and an allowance afterwards to maintain it. These issues are granted subject to certain conditions specified in the King's Regulations.

*Care of Widows, Children and certain other Dependent Relatives.*—The widows and children of men who may be killed or drowned in the service of the Crown, or who die as the result of wounds, injury, or disease directly attributable in each case to the Service, are eligible for pensions and allowances. If such men do not leave widows or children, their dependent parents, or, if there are no parents, their dependent brothers and sisters are also eligible for allowances, subject to certain conditions.

*Education of Children.*—1,000 sons of men of the Royal Navy and Royal Marines receive an excellent education and are maintained free of cost at the Royal Hospital School, Holbrook. A limited number of boys and girls are also maintained at the cost of Greenwich Hospital funds at various Homes.

*Leave.*—Leave of absence is granted without deduction from pay at the convenience of H.M. Service.

*Naval Barracks.*—Excellent provision is made for the comfort and convenience of men on Home service at the Royal Naval Barracks at the Home Ports.

*Amusements.*—Recreation grounds for football, cricket, etc., are maintained at the principal naval ports at home and abroad and at the Boys' Training Establishments. Facilities for indoor games are also provided.

Athletic sports, regattas, etc., in which the men and boys of the Fleet take part, are held at the Naval Ports.

*National Health Insurance.*—Contribution is not stopped out of men's pay, but is paid by the Admiralty to the Ministry of Health.

*Widows', Orphans', and Old Age Contributory Pensions Act.*—Contributions at the rate of  $4\frac{1}{2}d.$  per week will be stopped out of men's pay during the whole of their service as ratings. This will entitle them to the benefits payable under the Act. Where, however, a man's death is attributable to the Service, the pensions referred to previously will be substituted for pensions under the Widows', Orphans', and Old Age Contributory Pensions Act, if more favourable.

*Unemployment Insurance.*—Ratings are not insured during service in the Royal Navy, but on discharge, except in certain circumstances, are given a free credit of contributions.

## ROYAL FLEET RESERVE

Seamen, Stokers and Royal Marines who have served creditably and have taken their discharge without a pension may, if in all respects fit and recommended for enrolment and if vacancies exist, join the Royal Fleet Reserve, and, subject to fulfilment of the conditions of service in the Reserve, draw a retainer of 3s. 6d. a week. Men whose efficiency is unimpaired, and who continue in all respects fit, may, subject to requirements, be permitted to re-enrol for successive periods of 5 years to complete 22 years' combined service in the Fleet and Reserve, provided that they are not over 50 years of age at the termination of the final period of re-enrolment. A gratuity of £75 in full discharge of all claims will be awarded to men on completion of 22 years' combined qualifying service in the Fleet and Reserve. In the event of a man's service in the Reserve being terminated by death or medical unfitness, from causes not due to his own imprudence or misconduct, before completion of time for the full gratuity, a gratuity may be granted at the rate of £2 for each year of qualifying service in the Fleet and Reserve combined up to twelve, and £5 for each year afterwards. At the discretion of the Admiralty, a gratuity, at such reduced rate as may be thought fit, may be paid in respect of the services of men who are discharged medically unfit, or who die, from causes due to their own imprudence or misconduct before they qualify for the full gratuity. Royal Fleet Reservists are required to drill for one week in every two years. Men are liable to be called into Active Service by Royal Proclamation in the event of a national emergency.

## EMPLOYMENT ON LEAVING THE SERVICE

Selected men who are nearing their time for discharge are, if time permits, given an opportunity of attending Vocational Training classes to receive instruction in trades, with a view to improving their prospects of civil employment after discharge.

The National Association for Employment of Regular Sailors, Soldiers and Airmen, 62, Victoria Street, London, S.W.1, which has branches in all the principal towns of the United Kingdom, assists eligible ex-Naval men and ex-Marines in finding civil employment after leaving H.M. Service.

Men of good character are eligible after discharge from the Royal Navy or Royal Marines for various subordinate posts in Government Departments which are reserved for ex-Regular

members of the Forces. Included among these are posts as messengers, etc., at the Admiralty and in Naval Establishments which are specially kept for deserving Royal Naval and Royal Marine Long Service and Life Disability Pensioners, or men invalidated as the result of wounds or injuries attributable to the Service.

A limited number of appointments under the Post Office, as Postman, Porter, etc., are also reserved for men of good character who have received their discharge from the Royal Navy and Royal Marines after not less than 3 years' man's time.

### CONDITIONS OF ENTRY

*Nationality.*—Candidates must be of British nationality, and the sons of British-born subjects on both sides.

*Age.*—The age limits for entry vary, and will be found under each Branch. Candidates are required to produce their birth certificates, if possible. For candidates born in Ireland a baptismal certificate showing the date of birth will be accepted.

*Character.*—All recruits are required to be of very good character, and references for this will be required. Boys and men who have been in prison or reformatories are not accepted.

*Medical Examination.*—All candidates, before being accepted, are subjected to a strict medical and dental examination by a Naval Medical Officer to ascertain that they are free from any physical defect or disability. The Recruiting Officer arranges for a provisional examination, when necessary, by a local Medical Practitioner at Government expense.

Height and chest measurements vary for different ratings. Height measurement is taken without shoes, chest measurement without clothes. The chest measurement is the mean between the maximum measurement with chest fully inflated and the minimum with chest deflated.

Full normal eyesight is usually required unless otherwise stated; and candidates for seaman and signal branches, and boys, must have normal colour vision. In most other ratings a slight degree of colour defectiveness does not disqualify.

Five teeth missing or beyond repair will normally entail the rejection of candidates for entry as boy, and ten the rejection of candidates for man's rating.

Fuller information as to medical and dental standards can be obtained on application to any Recruiting Office or Naval Depot. Candidates should ascertain that they come up to the standard in the above respects, and should, as a rule, apply by

letter, or on the form at the end of this pamphlet, before incurring travelling expenses in proceeding to a Recruiting Office.

Candidates who are accepted by Recruiting Officers are sent, free of cost, to a Royal Naval Depot or Training Ship.

All candidates must be willing to undergo vaccination, re-vaccination, and inoculation if required.

Candidates rejected at the final examination at a Naval Depot (excepting those who have declined to serve) are granted a free pass to their homes.

*Educational Test.*—Candidates are normally subjected to an educational test, the nature of which will depend upon the rating for which they enter. The professional test for special ratings is shown against each Branch.

INFORMATION AS TO QUALIFICATIONS,  
PAY, PROSPECTS, Etc.,  
OF THE VARIOUS BRANCHES OF THE SERVICE

**SEAMAN CLASS BOYS**

Boys are entered between the ages of 15 and 16½ for training as Seamen; they must have the written consent of parent or guardian on the form provided by the Recruiting Officer.

PHYSICAL STANDARD

Age.	Height.	Chest Measurement.
	ft. in.	Inches.
15 and under 15¾..	5 0	30½
15¾     ,,     16 ..	5 0½	31
16         ,,     16½..	5 1	31½

Candidates must be well educated. Eyesight, including colour vision, must be perfect.

Specially desirable boys of good physique and education are occasionally entered slightly under the above physical measurements.

Boys commence to count their 12 years' service from the age of 18, when they are usually rated Ordinary Seamen. Promising boys are selected for advancement to Ordinary Seamen as from the date of reaching the age of 17½ years, but this will not affect the period of their engagement or the time they will have to serve for pension. (See also below under "*Advanced Class*")

*Scale of Pay (besides free rations)*

	<i>s.</i>	<i>d.</i>	<i>s.</i>	<i>d.</i>	
Boy, 2nd Class ..	5	3			a week.
Boy, 1st Class ..	8	9			"
Ordinary Seaman ..	14	0			"
Able Seaman ..	21	0 to 25	8		"
Leading Seaman ..	30	4 to 32	8		"
Petty Officer ..	42	0 to 47	10		"
Chief Petty Officer	52	6 and upwards.			"

Under certain conditions specified in the King's Regulations a gratuity is allowed to cover the cost of the necessary change of uniform on completing 1 year's service as Petty Officer and being confirmed in the rating.

Considerable additions to pay (ranging from 1s. 9d. to 10s. 6d. a week) can be earned by capable men for gunnery, torpedo, and physical training qualifications; and substantial money prizes are given for good shooting. For extra pay for Good Conduct Badges, see page 5.

Extra pay is also given when serving in Submarines and other small craft.

*Advanced Class.*—Boys who have received a fairly good education may, on passing an examination within 16 weeks of entry, be transferred to the Advanced Class and be given a special course of training intended to fit them for early advancement in the Service. Membership of the Advanced Class is not in itself a guarantee of promotion, but the advantages that must accrue later in his career to a boy with a good education are obvious.

For promotion to Warrant rank and above, see page 30.

**SEAMEN (SPECIAL SERVICE)**

Men between the ages of 17½ and 25 may enter as Seamen for Special Service. They will be required to engage for a period of 12 years, of which not more than 7 years will be served in the Fleet. At the end of this period of Active Service they will be discharged and, if they are in all respects fit and recommended, will be enrolled in the Royal Fleet Reserve to complete a total of 12 years' Active and Reserve Service combined. After that they will be eligible for re-enrolment in the Reserve under the same conditions as Continuous Service men (see page 7).

Special Service Seamen are in some circumstances allowed to transfer later to Continuous Service, if they show particular promise and reach the physical standard of teeth and eyesight required of Continuous Service ratings.

#### PHYSICAL STANDARD

Height.	Chest.
5 ft. 3 in.	34 in.

*Eyesight.*—6/9 each eye, tested separately. Colour vision must be normal.

#### *Pay (with free rations)*

		<i>s.</i>	<i>d.</i>		<i>s.</i>	<i>d.</i>
Ordinary Seaman	.. ..	14	0	a week.		
Able Seaman	.. ..	17	6 to 22	2	..	..
Leading Seaman	.. ..	26	10		..	..

For extra pay for Good Conduct Badges, see page 5.

#### SIGNAL BRANCH

The Signal Branch of the Royal Navy is recruited, with the exception of men entered for Special Service, from Boys under training in the Harbour Training Establishments. Boys are selected for this Branch at the end of the preliminary training in these Establishments, and, on selection, undergo a special course of training. Signal Boys are usually rated Ordinary Signalman at the age of 18, but promising boys are specially rated as from the age of 17½.

#### *Scale of Pay (besides free rations)*

		<i>s.</i>	<i>d.</i>		<i>s.</i>	<i>d.</i>
Signal Boy	.. ..	8	9	a week.		
Ordinary Signalman	.. ..	14	0			..
Signalman	.. ..	22	9 to 27	5	..	..
Leading Signalman	.. ..	33	10 to 36	2	..	..
Yeoman of Signals	.. ..	45	6 to 51	4	..	..
Chief Yeoman of Signals	.. ..	56	0	and upwards.		
Extra pay of from 1s. 2d. to 7s. a week may be earned by specially qualified men.						

Under certain conditions specified in the King's Regulations a gratuity is allowed to cover the cost of the necessary change of uniform on completing 1 year's service as Yeoman of Signals and being confirmed in the rating.

See also remarks as to Advanced Class on page 10.

For promotion to Warrant rank and above, see page 30.

### SIGNALMEN (SPECIAL SERVICE)

Men between the ages of 17½ and 23 may enter as Signalmen for Special Service. They will be required to engage for a period of 12 years, of which not more than 7 years will be served in the Fleet, and the rest in the Royal Fleet Reserve, under the same conditions as Special Service Seamen (see page 10).

The engagement will commence at the age of 18 for entrants under that age.

#### PHYSICAL STANDARD

Height.	Chest.
5 ft. 3 in. . . . .	34 in.

*Eyesight.*—Full normal vision, including colour vision, is required.

#### Pay (with free rations)

	s.	d.
Ordinary Signalman .. .. .	14	0 a week.
Signalman .. .. .	19	3 to
	23	11 a week.
Leading Signalman .. .. .	30	4 a week.

For extra pay for Good Conduct Badges, see page 5.

### WIRELESS TELEGRAPHY BRANCH

This Branch is recruited, with the exception of men entered for Special Service, from Seaman Class Boys under training in the Harbour Training Establishments.

Boys are selected for the Branch at the end of the preliminary training in these establishments, and, on selection, undergo a special course of training. Boy Telegraphists are usually rated Ordinary Telegraphist at the age of 18, but promising boys are specially rated as from the age of 17½.

*Scale of Pay (besides free rations)*

	<i>s.</i>	<i>d.</i>	<i>s.</i>	<i>d.</i>	
Boy Telegraphist .. ..	8	9			a week.
Ordinary Telegraphist .. ..	14	0			"
Telegraphist .. ..	22	9 to 27	5		"
Leading Telegraphist .. ..	33	10 to 36	2		"
Petty Officer Telegraphist ..	45	6 to 51	4		"
Chief Petty Officer Tele- graphist .. ..	56	0			and upwards.

Extra pay of from 1*s.* 2*d.* to 7*s.* a week may be earned by specially qualified men.

Under certain conditions specified in the King's Regulations a gratuity is allowed to cover the cost of the necessary change of uniform on completing 1 year's service as Petty Officer Telegraphist and being confirmed in the rating.

See also remarks as to Advanced Class on page 10.

For promotion to Warrant rank and above, see page 30.

**TELEGRAPHISTS (SPECIAL SERVICE)**

Men between the ages of 17½ and 23 may enter as Telegraphists for Special Service. They will be required to engage for a period of 12 years, of which not more than 7 years will be served in the Fleet, and the rest in the Royal Fleet Reserve, under the same conditions as Special Service Seamen (see page 10).

The engagement will commence at the age of 18 for entrants under that age.

**PHYSICAL STANDARD**

Height.	Chest.
5 ft. 3 in. .. ..	34 in.

*Eyesight*—6/9 better eye, 6/12 the other.

*Pay (with free rations)*

	<i>s.</i>	<i>d.</i>	
Ordinary Telegraphist .. ..	14	0	a week
Telegraphist .. ..	19	3 to	
		23	11 a week
Leading Telegraphist .. ..	30	4	a week

For extra pay for Good Conduct Badges, see page 5.

## ENGINE-ROOM ARTIFICERS

Candidates must be competent workmen at one of the following trades:—Engine Fitter, Engine Fitter and Turner, Coppersmith, Boilermaker, Engine Smith. Occasionally a few Pattern Makers and Moulders are entered.

*Age*—21 to 28 years

### PHYSICAL STANDARD

Height.	Chest
5 ft. 3 in. . . . .	34½ in.

*Eyesight*—6/9 each eye, tested separately.

### *Subjects of Examination*

*Educational.*—To read and write, and work the first four rules of arithmetic, simple and compound, vulgar and decimal fractions, and simple interest.

*Practical.*—To be generally acquainted with the names and uses of the different parts of a marine engine and boiler; understand the use and management of the steam and water gauges and other boiler mountings; know how to test the density and height of water in the boiler; understand the nature and cause of priming, and know what should be done in the event of water passing into the cylinders; know how to act in the event of a bearing becoming heated, and on the occurrence of any of the ordinary casualties of an engine-room.

Coppersmiths, Engine Smiths and Boilermakers not fully acquainted with the construction and working of the marine engine may be accepted if otherwise qualified and able to work well at their respective trades.

A candidate who holds a Board of Trade Certificate as 1st Class or 2nd Class Engineer, and can produce properly attested Certificates of character and ability from the Works in which he has learnt his trade, and from the Officers of the Ships in which he has served, may be entered without any further professional examination.

Engine-room Artificers on entry are expected to equip themselves with a minimum set of tools at their own expense in accordance with the general custom of their respective trades.

*Pay and Position.*—Engine-room Artificers are usually entered as Acting Engine-room Artificer, 4th Class, and rank as Petty Officers, a position that carries with it many privileges.

On advancement to the rating of Engine-room Artificer, 3rd Class, or above, they rank as Chief Petty Officers.

Pay .. .. 56s. to 70s. a week and free rations.

An allowance of 7s. a week is paid to men obtaining a certificate of capability of taking a watch in the engine-room of a small ship.

After 6 years' approved service, including 3 years' service afloat, and if qualified by examination, they become eligible for advancement in vacancies to the rating of Chief Engine-room Artificer, 2nd Class, with the following rates of pay :—

	s.	d.	
Chief Engine-room Artificer, 2nd Class	73	6	} a week and free rations.
Chief Engine-room Artificer, 1st Class	80	6	

A further allowance of 7s. a week is paid to Chief Engine-room Artificers holding a certificate of capability of taking charge of the engines of a small ship, and allowances as Senior Engineer, and for charge of machinery, may be earned in certain circumstances.

For extra pay for Good Conduct Badges, see page 5.

For promotion to Warrant rank and above, see page 30.

## ENTRY OF ENGINE-ROOM ARTIFICER APPRENTICES

A limited number of candidates for training for the rating of Engine-room Artificer in the Royal Navy will be entered twice a year, in January and July, on the results of examinations held in the preceding October and April respectively.

Candidates for examination in October *must* be between the ages of 15 and 16 years on the 1st January following, and Candidates for examination in April *must* be between the ages of 15 and 16 on the 1st May following. No exceptions to these rules are allowed. Whilst under training they are paid 5s. 3d. to 14s. a week.

Successful Candidates will be examined by a Naval Medical Officer to see that they come up to the physical standard required of candidates for the Royal Navy in every respect. Full normal vision is required for entry as Apprentice.

At the expiration of the course of training, and after passing the required examination, they will be rated Engine-room Artificer, 5th class (leading rate), if of the age of 18, and will be paid at 39s. 1d. a week.

An Engine-room Artificer, 5th Class, may be recommended for advancement to Acting Engine-room Artificer, 4th Class, after attaining 1 year's seniority, or earlier in special cases.

Before being accepted, they have to enter into an engagement to serve with the Fleet for 12 years from the age of 18.

A limited number (not exceeding two a year) of specially selected Artificer Apprentices will be promoted to Midshipmen and appointed to the Royal Naval Engineering College at Keyham on completion of 2 years' service in the Training Establishment, to undergo a course of instruction with a view to becoming Officers of the Engineering Branch.

Full particulars of the method of entry and conditions of service may be obtained on application to the Secretary of the Admiralty, London, S.W.1.

### STOKERS

Candidates must be able-bodied men, but no previous experience is necessary.

#### Age—18 to 25 years PHYSICAL STANDARD

Age.	Height.		Chest. Inches.
	ft.	in.	
18 and under 19..	5	3	34½
19 „ 20..	5	3	35
20 and over ..	5	3	35½

*Eyesight*—6/9 each eye, tested separately.

#### Pay (with free rations)

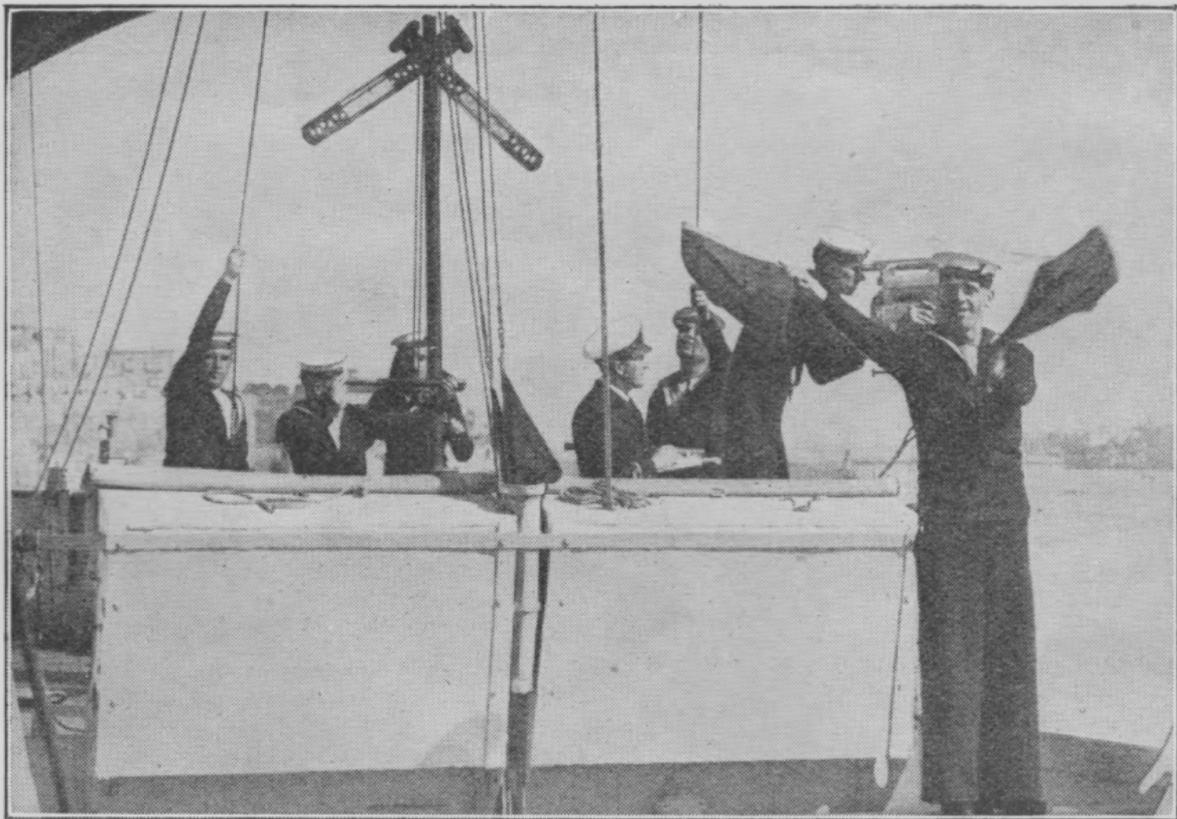
	s.	d.	s.	d.	
Stoker, 2nd Class on entry..	17	6			a week.
Stoker, 1st Class .. ..	24	6 to 29	2		„
Leading Stoker .. ..	33	10 to 36	2		„
Stoker Petty Officer .. ..	45	6 to 51	4		„
Chief Stoker .. ..	56	0 and upwards			a week.

For extra pay for Good Conduct Badges, see page 5.

Extra pay is given when serving in the tropics; also (whilst doing the duty) to Chief Stokers and Stoker Petty Officers employed as Yeomen of Stores; and to Stoker Ratings employed as Engineers' Writer



Battle Fleet at Sea



Making Signals

Under certain conditions specified in the King's Regulations a gratuity is allowed to cover the cost of the necessary change of uniform on completing one year's service as Petty Officer and being confirmed in the rating.

### *Training and Advancement*

All men of the Stoker Class will be instructed in the use of simple tools, as well as in the performance of stokehold duties. They will be eligible later for advancement in vacancies to Leading Stoker, Stoker Petty Officer and Chief Stoker, subject to their possessing the prescribed qualifications.

### *Mechanicians*

A limited number of Stokers who display special intelligence and mechanical ability will be noted as suitable candidates to qualify later for Mechanician. They will be specially rated up, and if they then continue to be recommended for advancement, they will be eligible for a course of instruction for the rating of Mechanician. The instruction will comprise Fitters' and Turners' work, a knowledge of the construction and working of Engines and Boilers, and general educational subjects. Those who pass the examination at the close of this course will be sent to sea with the rating of Mechanician, 2nd Class. They will be promoted to Mechanician, 1st Class after from six to eighteen months' satisfactory service, according to the class of Certificate that they hold.

The rates of pay of Mechanicians are :—

	<i>s.</i>	<i>d.</i>	<i>s.</i>	<i>d.</i>	
Mechanician, 2nd Class	52	6			a week.
Mechanician, 1st Class	56	0	to 70	0	„

Mechanicians, 1st Class, with over six years' service as Mechanician, 2nd and 1st Class (including three years afloat), are eligible for advancement in vacancies to Chief Mechanician, 2nd Class, with pay at 73*s.* 6*d.* a week, and subsequently, after six years' service, to Chief Mechanician, 1st Class, at 80*s.* 6*d.* a week.

Mechanicians, 2nd Class, rank as Petty Officers, and Mechanicians, 1st Class, and Chief Mechanicians as Chief Petty Officers.

For promotion to Warrant rank and above, see page 30.

**ELECTRICAL ARTIFICERS****Acting Electrical Artificers, 4th Class**

Candidates must be thoroughly efficient Fitters and Turners, or Instrument Makers, with at least 5 years' practical experience as such.

*Age*—21 to 28 years.

**PHYSICAL STANDARD**

Height	Chest
5 ft. 3 in. . . . .	34½ in.

*Eyesight*—6/9 each eye, tested separately.

*Nature of Examination*

*Educational.*—As for Engine-room Artificers, see page 14.

*Practical.*—A practical examination in Fitting and Turning or Instrument Making, details of which can be obtained from any Recruiting Officer.

Electrical Artificers on entry are expected to equip themselves with a minimum set of tools at their own expense in accordance with the general custom of their respective trades.

*Pay and Position.*—Electrical Artificers entered above 5th Class (see below) rank as Petty Officers, a position which carries with it many privileges. On advancement to the rating of Electrical Artificer, 3rd Class, or above, they rank as Chief Petty Officers.

*As Electrical Artificer*

Pay . . 56s. 0d. to 70s. 0d. a week and free rations.

After 6 years' approved service, of which three must have been actually afloat, and if qualified by examination, they become eligible for advancement in vacancies to Chief Electrical Artificer, 2nd Class, and subsequently after 6 years to Chief Electrical Artificer, 1st Class.

*As Chief Electrical Artificer*

	<i>s.</i>	<i>d.</i>	} a week and } freerations.
Chief Electrical Artificer, 2nd Class	73	6	
Chief Electrical Artificer, 1st Class	80	6	

For extra pay for Good Conduct Badges, see page 5.

### Electrical Artificers, 5th Class

Candidates between the ages of 19½ and 21 years may be entered as Electrical Artificer, 5th Class, under the following conditions:—

*Qualifications.*—Must be able-bodied men with at least 3 years' experience as Fitter and Turner or Instrument Maker, and be able to pass the required Educational and Trade Tests.

*Physical Standard* as for Acting Electrical Artificer, 4th Class.

*Educational Test.*—As for Engine-room Artificers, see page 14.

*Practical Test.*—Practical examination in fitting and turning or instrument making.

Pay .. .. 39s. 1d. per week with free rations.

At the age of 21, or, in certain circumstances, 20½, Electrical Artificers, 5th Class, are eligible for advancement to Acting Electrical Artificer, 4th Class, provided they have finished their training and are recommended. Their position subsequently will be the same as that of candidates who enter as Acting Electrical Artificer, 4th Class.

For promotion to Warrant rank and above, see page 30.

### Entry of Electrical Artificer Apprentices

A limited number of candidates for training for the rating of Electrical Artificer will be entered for examination twice a year, under the same conditions as Engine-room Artificer Apprentices (see page 15).

Full particulars may be obtained on application to the Secretary of the Admiralty, London, S.W.1.

## ORDNANCE ARTIFICERS

### Acting Ordnance Artificers, 4th Class

Candidates must be thoroughly efficient Fitters or Turners with at least 5 years' practical experience as such.

*Age*—21 to 28 years.

#### PHYSICAL STANDARD

Height .. .. Chest

5 ft. 3 in. .. .. 34 in.

*Eyesight*—6/9 each eye, tested separately.

*Nature of Examination*

*Educational.*—As for Engine-room Artificers, see page 14.

*Practical.*—A practical examination in Fitting or Fitting and Turning, including Screw-cutting, details of which can be obtained from any Recruiting Officer.

Ordnance Artificers on entry are expected to equip themselves with a minimum set of tools at their own expense in accordance with the general custom of their trade.

*Pay, Position and Promotion*

As for Electrical Artificers (see page 18).

**Entry of Ordnance Artificer Apprentices**

A limited number of candidates for training for the rating of Ordnance Artificer will be entered for examination twice a year, under the same conditions as Engine-room Artificer Apprentices (see page 15).

Full particulars may be obtained on application to the Secretary of the Admiralty, London, S.W.1.

**BLACKSMITHS**

Candidates must be good workmen at their trade.

*Age*—19 to 28 years.

**PHYSICAL STANDARD**

Height	Chest
5 ft. 3 in. . . . .	34 in.

*Eyesight*—6/9 each eye, tested separately.

*Nature of Examination*

*Educational.*—(a) Writing an ordinary passage of English at dictation. (b) A simple paper on the first four rules in arithmetic, simple and compound.

*Practical.*—Must be able to make a three-eyed hoop of at least 5 inches in diameter, an elbow funnel of steel plate of at least 6 inches in diameter, to fit stud in cable links, and to have a general knowledge of cable work.

Candidates under 21 years of age are entered as Blacksmiths, 5th Class; candidates over 21, as Acting Blacksmiths, 4th Class (leading rates in each case). On advancement to the rating of Blacksmith, 3rd Class, they rank as Petty Officers, and on advancement to the rating of Chief Blacksmith, as Chief Petty Officers.

Blacksmiths on entry are expected to equip themselves with a minimum set of tools at their own expense in accordance with the general custom of their trade.

	<i>Pay</i>				
	<i>s.</i>	<i>d.</i>	<i>s.</i>	<i>d.</i>	
Blacksmith, 5th Class ..	32	1			} a week and free rations.
Blacksmith, 4th Class ..	43	9			
Rising to					
Blacksmith, 1st Class ..	54	10 to 57	2		
and					
Chief Blacksmith ..	63	0 to 70	0		

For extra pay for Good Conduct Badges, see page 5.

### JOINERS

Candidates must be good workmen at their trade.

*Age*—19 to 28 years.

*Physical Standard* : As for Blacksmiths (see page 20).

#### *Nature of Examination*

*Educational*.—As for Blacksmiths.

*Practical*.—Must be able to do Joiner's work, such as dovetailing, panelling and sash-making, and to possess a thorough working knowledge of ship's carpentry and joinery (including the repair and polishing of furniture and cabin fittings).

The examination includes a practical test of the candidate's ability to use the tools of his trade properly.

Candidates under 21 years of age are entered as Joiners, 5th Class; candidates over 21 as Acting Joiners, 4th Class (leading rates in each case). On advancement to the rating of Joiner, 3rd Class, they rank as Petty Officers, and on advancement to the rating of Chief Joiner, as Chief Petty Officers.

Joiners on entry are expected to equip themselves with a minimum set of tools at their own expense in accordance with the general custom of their trade.

	<i>Pay</i>				
	<i>s.</i>	<i>d.</i>	<i>s.</i>	<i>d.</i>	
Joiner, 5th Class ..	30	4			} a week and free rations.
Joiner, 4th Class ..	42	0			
Rising to					
Joiner, 1st Class ..	53	1 to 55	5		
and					
Chief Joiner ..	61	3 to 68	3		

For extra pay for Good Conduct Badges, see page 5.

**PAINTERS**

Candidates must be good workmen at their trade.

*Age*—19 to 28 years.

**PHYSICAL STANDARD**

As for Blacksmiths (see page 20).

*Nature of Examination*

*Educational.*—As for Blacksmiths.

*Practical.*—Must be competent to undertake: Plain painting work; mixing paint of different colours and shades; painting a door with white enamel; staining and varnishing in imitation of different sorts of woods; graining and varnishing in imitation of pine and oak; marbling, white, black and gold sienna; writing with paint in block and roman letters, italics and figures; glass-cutting of different shapes; calculating the proportion of paint required for a given surface; to be able to answer questions relative to the proportion of oils, turpentine and dryers which should be used for mixing a given quantity of the various descriptions of the paints in general use on board ship; to possess a knowledge of the preparation of the surfaces of wood and steel to receive paints and enamels.

Candidates under 21 years of age are entered as Painters, 5th Class; candidates over 21 as Acting Painters, 4th Class (leading rates in each case). On advancement to the rating of Painter, 3rd Class, they rank as Petty Officers, and on advancement to the rating of Chief Painter, as Chief Petty Officers.

Painters on entry are expected to equip themselves with a minimum set of tools at their own expense in accordance with the general custom of their trade.

*Pay.*—As for Joiners (see page 21).

For extra pay for Good Conduct Badges, see page 5.

**PLUMBERS**

Candidates must be good workmen at their trade.

*Age*—19 to 28 years.

*Physical Standard.*—As for Blacksmiths (see page 20).

*Nature of Examination*

*Educational.*—As for Blacksmiths.

*Practical.*—Must be able to work up a corner in sheet lead of at least 3 inches; wipe a joint on a pipe of not less than 2 inches in diameter, both horizontally and vertically; and make a straight length and an elbow of copper stove-funnelling of 6 inches in diameter.

*Note.*—Preference is given to men who possess some knowledge of working in tin, brass and copper.

Candidates under 21 years of age are entered as Plumbers, 5th Class; candidates over 21 as Acting Plumbers, 4th Class (leading rates in each case). On advancement to the rating of Plumber, 3rd Class, they rank as Petty Officers, and on advancement to the rating of Chief Plumber, as Chief Petty Officers.

Plumbers on entry are expected to equip themselves with a minimum set of tools at their own expense in accordance with the general custom of their trade.

*Pay.*—As for Joiners (see page 21).

For extra pay for Good Conduct Badges, see page 5.

### SHIPWRIGHTS

Candidates must be competent workmen.

*Age*—19 to 28 years.

#### PHYSICAL STANDARD

Height.			Chest.
5 ft. 3 in.	..	..	34 in.

*Eyesight*—6/9 each eye, tested separately.

#### *Nature of Examination*

*Educational.*—As for Acting Engine-room Artificer, 4th Class (see page 14).

*Practical.*—To possess a knowledge of wood, iron and steel shipbuilding, and to be capable of using the ordinary tools for each efficiently.

To know the different parts of a boat and how to repair them.

Candidates under 21 are entered as Shipwrights, 5th Class (leading rates); candidates over 21 as Acting Shipwrights, 4th Class (Petty Officers). On advancement to the rating of Shipwright, 3rd Class, they rank as Chief Petty Officers.

Shipwrights, 5th Class, may, if recommended, be rated Acting Shipwrights, 4th Class, after 1 year's service or on reaching the age of 21.

Shipwrights on entry are expected to equip themselves with a minimum set of tools at their own expense in accordance with the general custom of their trade.

		<i>Pay</i>			
		<i>s.</i>	<i>d.</i>	<i>s.</i>	<i>d.</i>
Shipwright, 5th Class	..	39	1		
Acting Shipwright, 4th Class		56	0		
Rising, if recommended, and of satisfactory character to—					
Shipwright, 1st Class	..	70	0		
Shipwrights are eligible for advancement in vacancies to Chief Shipwright with pay at	.. .. .	73	6	to 80	6

} a week with  
free rations.

For extra pay for Good Conduct Badges, see page 5.

### *Service of Shipwrights in Dockyards*

Naval Shipwrights will be eligible for employment on the hired list of Dockyard Shipwrights on discharge from the Royal Navy after completing time for Naval Pension, subject to their being found efficient and physically fit by the Dockyard authorities, and to the existence of vacancies.

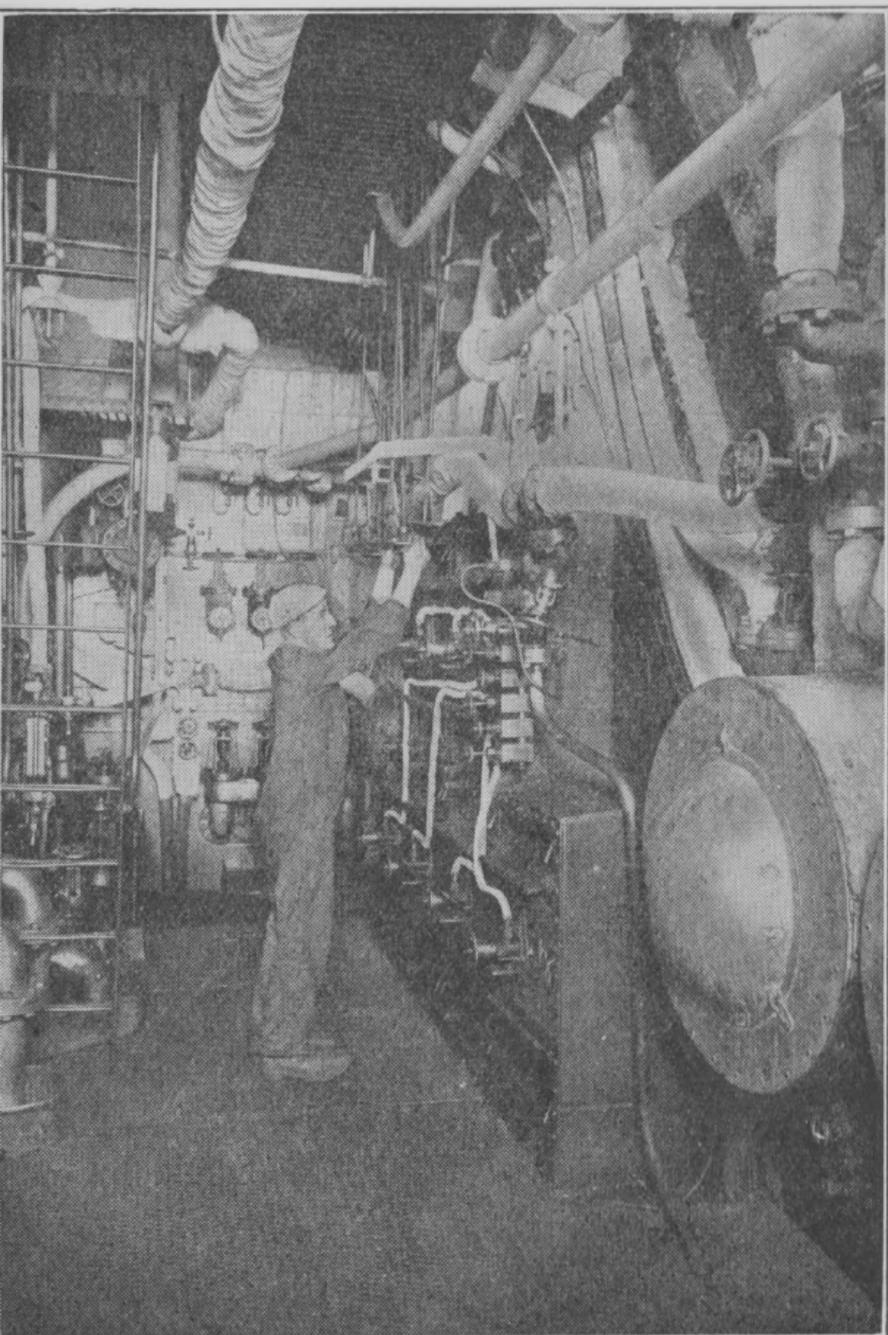
### **Entry of Naval Shipwright Apprentices**

Boys after passing successfully the Civil Service Educational Examination for Dockyard Apprentice, candidates for which *must* be between the ages of 15 and 16 years on the 1st day of August in the year in which they are examined, are eligible for entry in the Royal Navy for training in Dockyards as Naval Shipwright Apprentices, and, provided they are found medically fit for the Royal Navy, will be allowed to enter as such according to the position they occupy on the Examination List. Before being accepted they have to enter into an engagement to serve in the Fleet for 12 years from the age of 18. Whilst under training they will receive pay at the rates laid down for Dockyard Apprentices.

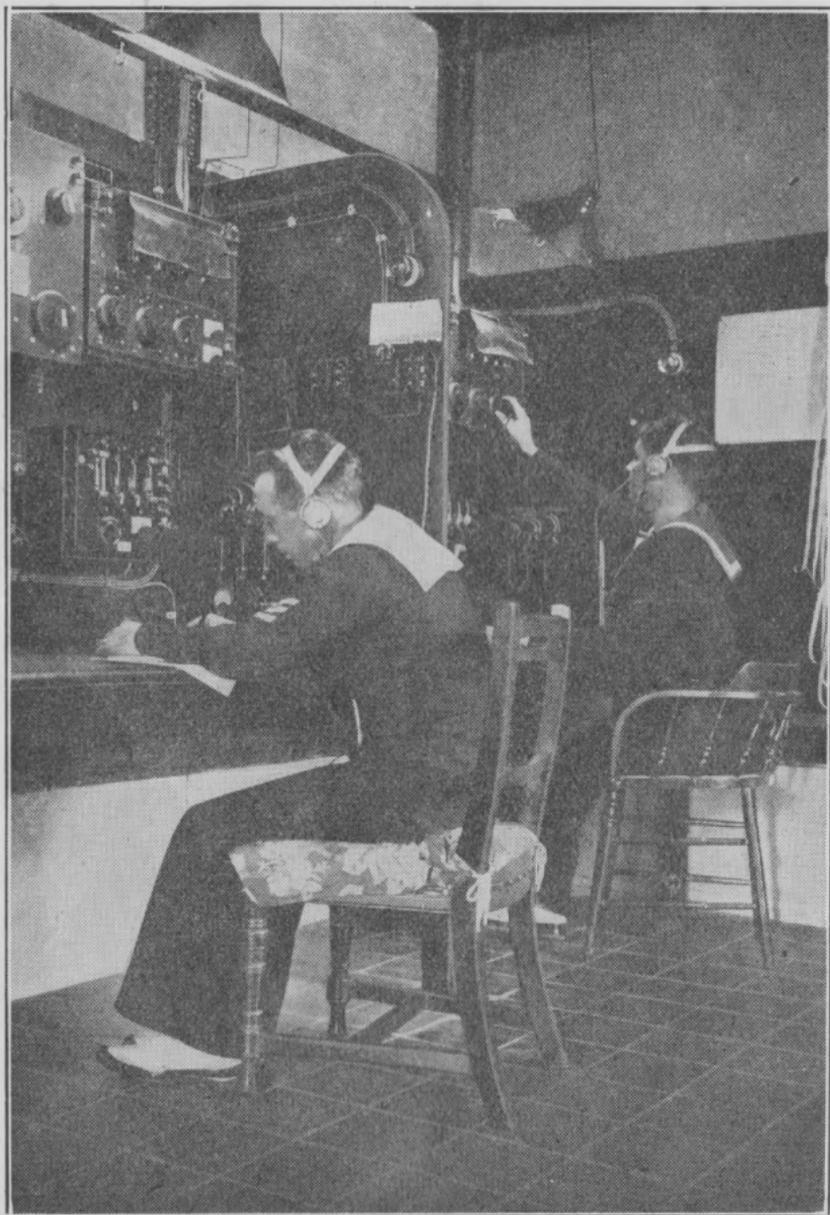
Successful candidates will be examined by a Naval Medical Officer to see that they come up to the physical standard required of candidates for the Royal Navy in every respect. Full normal vision is required for entry as Apprentice.

Full particulars may be obtained on application to the Secretary of the Admiralty, London, S.W.1.

For promotion to Warrant rank and above, see page 30.



In the Stokehold



In a Wireless Receiving Room

### SICK BERTH STAFF

Candidates for training in this Branch must be intelligent men between the ages of 18 and 25 years.

#### PHYSICAL STANDARD

Age.	Height. ft. in.	Chest. Inches.	Chest. Inches.
18 and under 19..	5 4 ..	*34	If 5 ft. 6 in. or over. {
19 ..	5 4 ..	34½	
20 ..	5 4 ..	35	

*Eyesight*—6/12 each eye, tested separately.

#### Nature of Examination

Reading, writing, and a fair knowledge of arithmetic (simple rules, simple money sums, weights and measures, and a knowledge of decimals, proportion and percentages).

Accepted candidates are entered as Sick Berth Attendant Probationers, and given a course of instruction at a Royal Naval Hospital, those approved of being advanced to Sick Berth Attendant.

A free outfit is given, a portion being supplied on entry and the remainder on successfully passing the period of probation.

	<i>Pay</i>		
	<i>s.</i>	<i>d.</i>	<i>s. d.</i>
Sick Berth Attendant Probationer .. ..	14	0	} a week and free rations.
Sick Berth Attendant ..	22	9 to 27	
Leading Sick Berth Attendant .. ..	33	10 to 36	
Sick Berth Petty Officer	45	6 to 51	
Sick Berth Chief Petty Officer .. ..	56	0 and	

upwards.

Allowances are also granted, as follows, to those who qualify themselves by examination:—

	<i>d.</i>
As X-Ray Assistants .. ..	6 a day.
As Operating Room Assistants .. ..	6 ..
As Laboratory Assistants .. ..	6 ..
As Masseurs .. ..	6 ..
On duty in Zymotic Wards .. ..	6 ..
On duty in Lunatic Wards .. ..	6 ..
On duty Dispensing .. ..	2 ..

For extra pay for Good Conduct Badges, see page 5.

For promotion to Warrant rank and above, see page 30.

\* If between 5 ft. 5 in. and 5 ft. 6 in.; chest, 34½ ins.

**COOKS. (N.S.)**

Men with an aptitude for cooking and baking, who are educationally fit, are entered on probation as Assistant Cooks (N.S.) for training. If found fit after their period of training, they are confirmed in the rating.

A free outfit of clothing is provided, and Kit Upkeep Allowance afterwards to maintain it.

*Age*—18 to 23 years

**PHYSICAL STANDARD**

*Height.* .. .. . *Chest.*

5 ft. 3 in. .. .. . 33 in.

*Eyesight*—6/12 each eye, tested separately.

*Nature of Examination*

Must be able to read and write and possess a knowledge of arithmetic (first four rules, simple; money, addition and subtraction only).

*Pay*

	<i>s.</i>	<i>d.</i>	<i>s.</i>	<i>d.</i>	
Assistant Cook (N.S.) ..	14	0			} a week and free rations
Cook (N.S.) .. ..	22	9 to 27	5		
Leading Cook (N.S.) ..	33	10 to 36	2		
Petty Officer Cook (N.S.)	45	6 to 51	4		
Chief Petty Officer Cook (N.S.) .. .. .	56	0 and upwards.			

For extra pay for Good Conduct Badges, see page 5.

For promotion to Warrant rank and above, see page 30.

**WRITER AND SUPPLY BRANCHES**

Candidates for entry in these Branches must be between the ages of 18 and 23 years. They are required to pass a medical examination, which is not so stringent as that for other Branches of the Service. A chest measurement of 33 in. is required. Eyesight, 6/12 each eye, tested separately. The wearing of glasses is not necessarily a bar to entry in these ratings.

*Pay and Prospects*

	<i>s. d.</i>	<i>s. d.</i>		
Writer and Supply Probationer .. ..	17	6	} a week and free rations.	
Writer and Supply Assistant .. ..	24	6 to 29		2
Leading Writer and Leading Supply Assistant ..	35	7 to 37		11
Petty Officer Writer and Supply Petty Officer ..	47	3 to 53		1
Chief Petty Officer Writer and Supply Chief Petty Officer .. ..	57	9 and upwards.		

For extra pay for Good Conduct Badges, see page 5.

For promotion to Warrant rank and above, see page 30.

*Duties of Writers and Supply Ratings*

The duties of Writers include keeping accounts, rendering returns, correspondence, etc., and those of the Supply Branch relate to storekeeping, victualling and clothing of men, and the keeping of accounts in connection with such transactions.

A limited number of Writer ratings who are competent shorthand-typists are eligible for extra pay at the following rates after passing a qualifying examination :—

	<i>s. d.</i>	
Lower grade .. ..	5	3 a week.
Higher grade .. ..	10	6 „

In addition, extra pay is allowed for shorthand work at Courts Martial, etc.

Candidates are entered by examination; the subjects of which are :—

English (including spelling, handwriting and composition), arithmetic.

Credit will also be given for general smartness and knowledge as tested in conversation.

Candidates for entry as Writer Probationer are awarded marks for proficiency in Shorthand.

Marks are awarded to candidates for entry as Writer or Supply Probationer who produce a certificate of efficiency in Typewriting from a competent educational authority, such as Pitman's or Clark's College, or testimonials from employers by whom they have been employed as typists, stating the periods of such employment and their efficiency as typists.

The syllabus of the examination in Arithmetic is as follows :—

Addition of sums of money ("tots").

The first four rules of arithmetic, simple and compound, vulgar and decimal fractions.

Making out invoices, etc.

Ratio, Proportion, Averages, Percentages.

Practice.

Simple Interest.

*Instructions as to Examinations, when held*

Applicants before being accepted as candidates are required to produce a Certificate of Birth, evidence of previous employment, if any, and three satisfactory up-to-date references as to character.

Examinations are usually held in March and September. The actual date and place of an examination are announced shortly beforehand in the public press. Intending candidates should, when such an announcement appears, apply personally or by letter to the nearest R.N. Recruiting Office, or by letter to the Commodore, R.N. Barracks, at Chatham, Portsmouth, or Devonport, or the Commanding Officer H.M.S. "Greenwich," Rosyth, for particulars and application forms.

Candidates must be medically examined at the Royal Naval Barracks, Portsmouth, Devonport, or Chatham, or at Rosyth (H.M.S. "Greenwich"), or at the Royal Naval and Royal Marine Recruiting Office, London, Birmingham, Bristol, Liverpool, Manchester, Newcastle-on-Tyne, or Southampton, prior to the date of the examination.

Specimen examination papers are not published, and cannot therefore be supplied to intending candidates.

When applying, candidates should state whether they desire entry as Writer or Supply Probationer. Compliance with the wish of any candidates will, however, depend on the number of appointments made in each rating and at each port; and also on the qualifications shown by the candidate in the examination.

## **OFFICERS' STEWARDS**

### **I. Continuous Service**

Men are entered for service as Stewards of Officers' Messes or as personal servants to Officers. Age 18 to 25 years.

## PHYSICAL STANDARD

Age.	Height ft. in.	Chest. Inches.
18 to 25 ..	5 3 ..	33

*Eyesight*—6/12 each eye, tested separately.

The wearing of glasses is not necessarily a bar to entry in this rating.

Candidates sign an engagement to serve for 12 years from the age of 18, provided their services are so long required.

	<i>Pay</i>				
	<i>s.</i>	<i>d.</i>	<i>s.</i>	<i>d.</i>	
Boy Steward (under 18)	8	9			} a week and free rations.
Assistant Steward	14	0			
Steward	22	9 to 27	5		
Leading Steward	33	10 to 36	2		
Petty Officer Steward	45	6 to 51	4		
Chief Petty Officer Steward	56	0 and upwards			

For extra pay for Good Conduct Badges, see page 5.

A clothing gratuity of £2 per annum is paid in certain Naval Establishments at Home where Officers' Stewards are employed as personal servants to Officers and as Mess Waiters.

## II. Non-Continuous Service

Men are entered for non-continuous service as Assistant Stewards between the ages of 18 and 30. Men over 30 years of age are permitted to enter in special cases with prior Admiralty sanction.

Candidates sign an engagement to serve for 5 years, provided their services are so long required. They are liable to discharge at any time for unsuitability, or on the paying off of their ships. Under certain conditions, however, men recommended on paying off, etc., who sign a new non-continuous service engagement and undertake to accept whatever Naval employment is found for them, may be borne on Depot books (with pay) for a limited period to await re-employment. They must accept no private shore engagement while so borne.

A register is kept at each Home Port of the names of non-continuous service Officers' Stewards who have already served in the Navy in case their further services may be desired.

The conditions of pay, etc., for Officers' Stewards (non-continuous service) are generally similar to those for continuous service.

### III. Pensions

After 22 years' qualifying service from the age of 18 a pension may be earned, and men are sometimes allowed to continue to serve, drawing their pensions in addition to pay.

### SERVICE IN SUBMARINES

Men of certain ratings are allowed to volunteer for, or may be detailed to serve in, Submarines, and when actually forming part of the crew of a Submarine are eligible for a special allowance varying from 10s. 6d. to 26s. 3d. a week.

### PROMOTION TO WARRANT RANK AND ABOVE

*Warrant Rank.*—Promotion to Warrant rank is attainable in vacancies, according to the requirements of the Service, in all branches (except Blacksmiths, Joiners, Painters, Plumbers and Officers' Stewards).

Candidates for Warrant rank must pass an educational test, have a good record, be recommended by their Commanding Officers, and pass such professional examinations as may be required from time to time.

*Commissioned Officers from Warrant Rank.*—On reaching 10 years' seniority, as a general rule, Warrant Officers are promoted to Commissioned Officer from Warrant rank provided they have fulfilled certain specified conditions as regards service, etc.

Earlier promotion may be granted for war or other distinguished service.

*Lieutenant.*—A limited number of Officers of the rank of Lieutenant, or rank corresponding thereto, is allowed in each branch, and Commissioned Officers from Warrant rank are promoted as vacancies occur, if they are recommended and their records are satisfactory.

*Lieutenant-Commander.*—A Lieutenant or Officer of corresponding rank may, on attaining 8 year's seniority as such, be granted the rank of Lieutenant-Commander.

## SUB-LIEUTENANT, SUB-LIEUTENANT (E) AND ABOVE

### I. Seaman, etc., Branches

In addition to the system of promotion to Warrant and higher ranks, the regulations provide for the promotion of specially selected ratings in the Seaman, Signal and Wireless Telegraphy Branches to the rank of Sub-Lieutenant.

Candidates must have reached a suitable educational standard, pass an examination in Seamanship, and be recommended by their Commanding Officers and by a Selection Board as in all regards suitable, the final selection being made by the Admiralty. Substantial gratuities are granted towards the cost of uniform, etc.

*Lieutenant.*—Sub-Lieutenants are promoted to the rank of Lieutenant after from about 1 to 3 years, the period depending on the classes of certificates they obtain in the examinations they are required to pass for that rank.

*Lieutenant-Commander.*—On attaining 8 years' seniority as Lieutenant, an Officer is promoted to the rank of Lieutenant-Commander.

*Commander and above.*—Lieutenant-Commanders promoted as above are eligible for promotion to the rank of Commander and to higher ranks, by selection in competition with direct entry Officers.

### II. Engine-Room Branches

Ratings of the Engine-room branches (Engine-room Artificers and Mechanics) are similarly eligible for promotion by selection to the rank of Sub-Lieutenant (E).

Candidates must have passed a professional examination and be recommended. Gratuities towards the cost of uniform, etc., are granted as in the case of Sub-Lieutenants.

The further promotion of Sub-Lieutenants (E) is generally similar to that of Sub-Lieutenants as described above.

### WIDOWS' PENSIONS

The widows of Officers are eligible, under certain specified conditions, for pensions of from £35 a year upwards, and their children for allowances of from £12 a year upwards according to circumstances. Higher rates are granted if the Officer's death is attributable to the Service.

## THE ROYAL MARINES

*Colonel-in-Chief—THE KING*

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### THE ROYAL MARINES

The Royal Marines form a portion of the Naval Forces of the country; their organisation is, therefore, distinct from that of the Army, although they are fully trained as soldiers, and their motto "Per mare, per terram" (by sea and land), aptly describes the nature of their duties. Service in this corps offers great attractions to lads having a liking for soldiering combined with service afloat. A proportion of these ordinarily serve on board Men-of-War, the remainder in permanent barracks at the several Divisions named below.

The Corps includes a large proportion of Warrant and Non-Commissioned Officers; there are thus many opportunities of promotion for smart and intelligent men of good character and sufficient education.

Young men between the ages of 17 and 23 are eligible for the corps of Royal Marines, providing they can produce satisfactory records of character.

Candidates are required to produce their Birth Certificates, if possible. For candidates born in Ireland, a baptismal certificate showing the date of birth will be accepted.

Each Recruit is subjected to a medical examination; he must be strong, vigorous and healthy, free from bodily infirmity, be able to read and write fairly well, and have a fair knowledge of the first four rules of arithmetic.

All candidates must be willing to undergo vaccination, re-vaccination, and inoculation if required.

*Terms of Enlistment (Long Service).*—For 12 years from the age of 18 or date of entry if older, with the prospect of joining the Royal Fleet Reserve on discharge, under certain conditions.

On completion of 12 years' service, men of good character, if recommended, are permitted to re-engage for a further term of 9 years to complete 21 years in all for pension.

The following are the conditions as to age and measurement:—

Age.	Height. ft. in.	Chest. Inches.
17 to 18 .. ..	5 6½ ..	33½
18 to 19 .. ..	5 7 ..	34
19 and over .. ..	5 7½ ..	34½

*Eyesight.*—6/9 each eye, tested separately.

These standards vary from time to time, and the nearest Recruiting Staff Officer, Royal Navy and Royal Marines, should be communicated with before incurring travelling or other expenses. Any further information needed can be obtained from—

The Recruiting Staff Officer, R.N. and R.M., at—

5/6, Edgbaston Street, Birmingham 5 ;

121, Victoria Street, Bristol 1 ;

30A, Canning Place, Liverpool 1 ;

85, Whitehall, London, S.W.1 ;

289, Deansgate, Manchester 3 ;

116, Rye Hill, Newcastle-on-Tyne 4 ;

6, Orchard Place, Queen's Park, Southampton ; or

from the Brigade Major, R.M., Divisional Headquarters, Portsmouth, Plymouth and Chatham, or Depot, R.M., Deal.

*Weekly Rates of Pay (besides free rations)*

	s.	d.	s.	d.
Boy Bugler on enlistment .. ..	5	3		
Boy Bugler on completing training or after 1 year .. ..	8	9		
Boy Musician on enlistment .. ..	5	3		
Boy Musician after 1 year .. ..	8	9		
Bugler or Musician on attaining 18 years of age .. ..	14	0		
Bugler or Musician after 1 year as such ..	21	0		
Marine on enlistment .. ..	14	0		
Marine on completion of Depot training or after 1 year's R.M. service .. ..	19	3		
Marine on completing training ready for embarkation .. ..	21	0		
Marine, Musician or Bugler after 3 years' man's time .. ..	23	4		
Marine, Musician or Bugler after 6 years' man's time .. ..	25	8		
Corporal .. ..	32	1 to 34	5	
Sergeant .. ..	42	0 to 47	10	
Colour-Sergeant .. ..	52	6 to 59	6	
Quartermaster-Sergeant, etc .. ..	63	0 upwards		

Men of certain ranks specially qualified in Gunnery can obtain further pay up to 10s. 6*d.* per week while remaining efficient and available for Sea Service.

*Extra Pay*

There are many employments, especially for men who have some knowledge of a trade, whereby extra money may be earned both ashore and afloat.

A large number of Non-Commissioned Officers and Men employed on shore receive extra pay for special duties, ranging from 1s. 2*d.* a week for Marines to 14s. a week for Non-Commissioned Officers.

*Lodging Money.*—Non-Commissioned Officers and Men, when serving on shore, and not provided with quarters, receive Lodging Money at Naval rates.

*Free Rations*

A liberal ration is issued free to all Royal Marines, whether serving ashore or afloat. If the ration is not issued in kind, an allowance is granted in lieu.

*General Advantages*

*Free Kit.*—A complete kit is issued free to all recruits, and renewed at regular intervals. Bedding is also issued free.

*Purchase of Discharge* before the expiration of engagement cannot be claimed as a right; but under normal conditions it may be granted, subject to the requirements of the Service at the time, and to evidence being produced that there are good reasons for the application.

*Allotments.*—Facilities are given for allotting and remitting money to families and friends, free of expense.

*Marriage Allowances for Wives and Children.*—Marriage Allowance is issuable to the legal wives, and in respect of legitimate children (and, in certain cases, of step-children) under 14 years of age, of all men who have attained the age of 25 years, provided that a home is maintained to which the husband can return whenever the exigencies of the Service permit, and that a qualifying allotment (at the rate of 14s. a week in the case of the lower ranks) is declared by the man.

The rates of Marriage Allowance are adjusted on a sliding scale annually in accordance with the Cost of Living Index Figure. The present rates are:—

	<i>s.</i>	<i>d.</i>	
Wife only .. .. .	7	0	weekly.
Wife and one child .. .. .	12	0	"
Wife and two children .. .. .	15	0	"
Wife and three children .. .. .	17	0	"

And 1s. for each additional child.

Particulars of the rates in force from time to time are obtainable on application to the Officers stated on page 33.

*Good Conduct Pay to all Ranks below Warrant Officers.*—1s. 9d. a week is given for each Good Conduct Badge earned up to a limit of three badges.

*Pensions. I. Non-commissioned Officers and Men.*—After 21 years' qualifying service, pensions are awarded for life. The amount varies according to conduct and the position filled.

Men disabled or invalided from the service are eligible for pensions or gratuities according to the circumstances of the case and the nature of the injury. Life Pensions may be granted, irrespective of length of service, to men invalided for severe injury contracted on duty.

Age pensions of 2s. 11d. a week will be granted to Life Pensioners of good character, when they reach the age of 55.

Pensions at varying rates may also be granted from the funds of Greenwich Hospital at the discretion of the Admiralty to Non-Commissioned Officers and Men of the Royal Marines incapacitated by ill-health.

*II. Warrant Officers and Commissioned Officers from Warrant Rank.*

Warrant Officers .. ..	From	£ 107	to	£ 160	per annum.
Commissioned Officers from Warrant Rank .. ..	„	178	to	223	„

*Note.*—These rates are liable to revision periodically, according to the cost of living.

*Medals, etc.*—A Good Conduct Medal may be earned under the same conditions and with the same benefits as for Seamen (see page 5) and a further medal and annuity for meritorious service may be obtained by specially deserving men who hold the rank of Sergeant or above.

*Care of Widows, Children and Certain other Dependent Relatives.*—The widows and children of men who may be killed or drowned in the service of the Crown, or who die as the result of wound, injury or disease directly attributable in each case to the Service, are eligible for pensions and allowances. If such men do not leave widows or children, their dependent parents, or, if there are no parents, their dependent brothers and sisters, are also eligible for allowances, subject to certain conditions.

*Education of Children.*—1,000 sons of men of the Royal Navy and Royal Marines receive an excellent education and are maintained free of cost at the Royal Hospital School, Holbrook. A limited number of boys and girls are also maintained at the cost of Greenwich Hospital funds at various Homes.

*National Health Insurance.*—Contribution is not stopped out of men's pay, but is paid by the Admiralty to the Ministry of Health.

*Widows', Orphans', and Old Age Contributory Pensions Act.*—Contributions at the rate of 4½d. per week will be stopped out of men's pay during the whole of their service in the ranks. This will entitle them to the benefits payable under the Act. Where, however, a man's death is attributable to the Service, the pensions referred to previously will be substituted for pensions under the Widows', Orphans', and Old Age Contributory Pensions Act, if more favourable.

*Unemployment Insurance.*—Royal Marines are not insured during service, but on discharge, except in certain circumstances, are given a free credit of contributions.

*Royal Fleet Reserve.*—Royal Marines who have served creditably and have taken their discharge without a Pension may, if in all respects fit and recommended for enrolment, and if vacancies exist, join the Royal Fleet Reserve (see page 7).

*Employment on leaving the Service.*—In addition to the opportunities mentioned on page 7, specially selected Royal Marine Pensioners, who must be under the age of 45 years, and of such character and ability to ensure they will do credit to the Force in every respect, are accepted for entry into the Royal Marine Police for service at certain Dockyards, Victualing Yards and Naval Armament Establishments. Pensioners should apply to the Commandant of the Division to which they belong for particulars regarding conditions of service, etc.

#### *General Nature of the Service, etc.*

On first enlisting recruits are sent to the Depot, R.M., Deal.

After a period of training, lasting from six to ten months, they are drafted to Chatham, Portsmouth, or Plymouth Division, men being given their choice of Divisions so far as the requirements of the Service will admit.

Thus, one of the three Divisions named above becomes the Service home of the recruit, to which he always returns after a period of service afloat.

On completion of the above courses of instruction, the recruit undergoes a course of gun drill and field training.

When fully qualified he is available for sea service, and is drafted to one of H.M. Ships either in Home Waters or abroad.

About two-thirds of the corps are serving afloat. It will thus be seen that the life of a Royal Marine is very varied. A man is never long away from home, and after serving afloat he always returns to his own Divisional Headquarters, while opportunities occur of seeing many parts of the world.

*Leave.*—Leave on full pay is liberally granted. On returning from Service abroad, a fortnight's leave is given for each year a man has been absent.

*Promotion.*—There are many opportunities of promotion to Non-Commissioned Officer for intelligent men of good character, the average period of service before promotion being:—Corporal, 7½ years; Sergeant, 13 years; Colour-Sergeant, 18 years.

There is besides a number of Warrant Officers in the Corps, to which position Senior Non-Commissioned Officers are appointed. An outfit gratuity is payable on promotion to Warrant rank.

To these Warrant Officers are open 17 commissions as Quartermasters, etc. Combatant Commissions, up to one or two a year, may also be granted from the ranks.

Quartermasters, etc., so promoted receive a further gratuity towards outfit. Officers promoted to Combatant Commissions from the ranks receive gratuities for outfit.

*Widows' Pensions, etc.*—Widows of Quartermasters are eligible, under certain specified conditions, for pensions of from £50 to £100 a year, and their children for an allowance of £16 a year, with higher rates in cases in which the death of the Officer is attributable to the Service.

*Marriage.*—Men are permitted to marry, and are either provided with quarters or allowed to reside out of barracks whilst on shore.

*Barracks, Amusements, etc.*—The Barracks at the Divisions are most comfortable and well found in all respects, there being a library, theatre, recreation rooms, canteens, and cricket and football grounds.

*Schools.*—Any man wishing to improve his education can attend school in the Barracks free of cost.

## ROYAL MARINE BANDS FOR SERVICE AFLOAT AND ASHORE

Candidates may join the Royal Marines for service in the Fleet as Musicians. They must be found medically fit, and will also be required to pass an educational test consisting of dictation and arithmetic.

*Age and Musical Knowledge on Enlistment.*—Boys between 14 and 14½ years may be accepted without a knowledge of music; between 14½ and 15 years a slight knowledge will generally be required. Between the ages of 15 and 18 years boys must have higher musical knowledge commensurate with their age. Men between 18 and 23 years can only be accepted if they are trained musicians capable of playing both Military and Orchestral instruments.

*Terms of Enlistment.*—All recruits are enlisted for 12 years' service, commencing from the age of 18 years, or from the date of entry if above 18 years of age, with the prospect of re-engaging, if recommended, for a further period of 9 years to complete 21 years' man's service for pension.

*Instruction.*—On first entry all recruits join the Royal Naval School of Music at Deal, for a course of instruction. At the age of 18 (or earlier if promoted to Musician before that age) they become available for service afloat.

*Rates of Pay, etc.*

	s. d.	s. d.	
On entry as Band Boy .. ..	5 3		a week.
Band Boy after 1 year's service ..	8 9		..
On enlistment as Musician, or on attaining the rank of Musician, generally at the age of 18, or earlier, if of exceptional ability ..	14 0		..
Musician after 1 year's service as such	21 0		..
Rising to .. ..	25 8		..
Band Corporal .. ..	32	1 to 34	5 ..
Bandmaster, 2nd Class .. ..	42	0 to 47	10 ..
Bandmaster, 1st Class .. ..	52	6 to 59	6 ..

Good Conduct Pay, 1s. 9d. a week for each badge earned up to a limit of three badges.

Band ranks enjoy the same advantages as regards free clothing, rations, medical attendance, pensions, allotment of money to relatives or friends, and amusements, as other members of the Corps of Royal Marines.

Any further information concerning Royal Marine Bands will be supplied on application to:—

The Superintendent,  
Royal Naval School of Music,  
Deal, Kent.

..... } (Full Address  
..... } of Applicant).  
..... }

.....(Date).

I am desirous of being considered as a Candidate for entry in  
{ the Royal Navy  
{ or Royal Marines.

I wish to enter as.....  
(state rating)

My age is.....years.....months, and

my height without boots is about.....ft.....in.,

and my maximum chest measurement.....in.

I can give satisfactory references as to my character.

Please send me directions how to proceed.

.....(Signature).

To—The Recruiting Staff Officer, Royal Navy and Royal  
Marines.

.....  
For addresses of Recruiters, see page 40 and page iii of cover.

LIST OF ROYAL NAVAL AND ROYAL MARINE  
RECRUITING OFFICERS AUTHORISED TO RAISE  
MEN AND BOYS

FOR ALL RATINGS

The Commodores, Royal Naval Barracks, Portsmouth,  
Devonport and Chatham.

RECRUITING HEADQUARTER STATIONS

The Recruiting Staff Officer, R.N. and R.M., at :—

Birmingham, 5 .. ..	5/6, Edgbaston Street.
Bristol, 1 .. ..	121, Victoria Street.
Glasgow .. ..	300, Bath Street.
Liverpool, 1 .. ..	30a, Canning Place.
London, S.W.1 .. ..	85, Whitehall.
Manchester, 3 .. ..	289, Deansgate.
Newcastle-on-Tyne, 4 .. ..	116, Rye Hill.
Southampton .. ..	6, Orchard Place, Queen's Park.

OUTSTATIONS

The R.N. and R.M. Recruiter at :—

Aberdeen .. ..	52, Market Street.
Belfast .. ..	131a, Donegall Street.
Blackburn .. ..	47, Eanam.
Brighton, 1 .. ..	161, King's Road Arches.
Cambridge .. ..	Llandaff Chambers, Regent Street.
Cardiff .. ..	53, Charles Street.
Carlisle .. ..	15a, Lonsdale Street.
Chatham .. ..	Opposite Town Hall.
Devonport .. ..	New Passage Hill.
Edinburgh .. ..	22, Haddington Place, Leith Street.
Exeter .. ..	31, Queen Street.
Hull .. ..	Government Buildings, Springbank.
Ipswich .. ..	16, Crown Street.
Kingston-on-Thames .. ..	23, Eden Street.
Leeds .. ..	28, Great Wilson Street.
Lincoln .. ..	7, Lindum Terrace.
Newport, Mon. .. ..	21, Cambrian Buildings, Cambrian Road.

[Continued on page iii of cover

QUALIFICATIONS—continued from page 40.]

Norwich	..	..	9, Princes Street.
Nottingham	..	..	18, Trinity Walk.
Portsmouth	..	..	13, Edinburgh Road.
Reading	..	..	18, Oxford Street Chambers.
Salisbury	..	..	21, High Street.
Sheffield, 1	..	..	33, York Street, East Parade.
Stoke-on-Trent	..	..	4, Copeland Street.
Stratford, E.15	..	..	77, The Grove.
West Hartlepool	..	..	15, Church Street.
Winchester			1a, Southgate Street.

FOR CERTAIN RATINGS ONLY

*Electrical Artificers* :—

Commanding Officers, Royal Naval Torpedo Schools, Portsmouth and Devonport.

*Boys (Seaman Class)* :—

The Commanding Officers, H.M.S. "Ganges," Harwich, and H.M.S. "St. Vincent," Gosport.

*Marines* :—

Royal Marine Divisions and Depot (see page 33).

*Band Ratings (for service in H.M. Fleet)* :—

The Superintendent, R.N. School of Music,

Depot, R.M.,

Deal.