In all cases the following information is to be furnished to the supervisor or supervising operator for all private and Service trunk calls and to the operator for all local private and Service calls:

- (a) Name and Rank of Officer
- (b) Section, Department or Ship
- (c) Telephone number from which call : being made
- (d) Telephone number and P.O. exchange required
- (a) Whether call it wice or private.
- 2. Service trunk and local calls may also be authorised by Fleet Chief Petty Officers when the information required above should be given.

## 3. Service Calla

Service long-distance calls should normally be made over Naval lines. The G.P.O. system is not to be used, except when the required subscriber cannot be obtained over the Maval system, or in cases of extreme urgency, or if the Maval Network becomes so overloaded, that the consequent delay is unacceptable. Generally a delay of up to two hours should be acceptable.

When calling a Naval Establishment, the name of the Establishment must be quoted as well as the number.

The initiator of a call to other than a recognised Naval Establishment is, in addition to the information asked for at 1 above, to give the name and business of the called subscriber. This information will be recorded and subsequent substantiation may be required.

. . . . . . . . . . . . . .